

City of Hayward
Human Services Commission
777 B Street, Room 2A
Hayward CA 94541

Wednesday, October 6, 2004
7:00 p.m.

Regular Meeting Agenda

- I. Call to Order
- II. Pledge of Allegiance
- III. Secretary's Role Call
- IV. Public Comments (*NOTE: The Public Comments section provides an opportunity to address the Human Services Commission on items not listed on the agenda. The Commission welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the City or are within the jurisdiction of the City. As the Commission is prohibited by State law from discussing items not listed on the agenda, your item will be taken into consideration, and may be referred to staff. Speakers will be limited to 5 minutes each.*)
- V. Approval of July 7, 2004 Human Services Commission Meeting Summary Notes
- VI. Presentation by Maureen Conneely, Assistant City Attorney:
Topics: Brown Act and Conflict of Interest Law
- VII. Funded Agency Tour - Debrief
- VIII. Liaison Report Assignments for Unassigned Agencies
- IX. Liaison Reports:
 - A. Emergency Shelter Program (ESP) - Commissioner Uhrik
 - B. International Institute of the East Bay - Commissioner Hui
 - C. BACS Hedco House - Commissioner McKeown
 - D. Community Resources for Independent Living (CRIL) - Commissioner Lavelle
 - E. Community Alliance for Special Education (CASE) - Commissioner Turner
- X. Follow-up Report by Commissioner Hui re: Lincoln Child Center's Kinship Program
- XI. Staff Reports (non-action items)
 - A. Social Services Report
 - B. Paratransit Report
 - C. Hate Crimes Report
- XII. Future Agenda Items:
 - o Review of FY 2004-05 Social Services Funding Request for Proposals (RFP)
 - o Discussion re: Proposal Review Process
 - o Other...

XIII. General Announcements

XIV. Adjournment



Please do not wear scented products to this meeting.
People who have environmental sensitivities may be in attendance.

Assistance will be provided to those requiring accommodations for disabilities in accordance with the Americans with Disabilities Act of 1990.

Please request needed accommodations at least 72 hours in advance of the meeting by calling (510) 583-4248,
or by calling the TDD line for those with speech
and/or hearing disabilities at (510) 247-3340.

**City of Hayward
Human Services Commission
September 1, 2004
Regular Meeting
Summary Notes**

I. Call to Order: Vice Chairperson Turner convened the Commission meeting at 7:00 p.m.

II. Pledge of Allegiance: Members of the Commission recited the Pledge of Allegiance.

III. Attendance: *(Record of attendance is kept from June 2004 through May 2005.)*

Commissioners	Present This Meeting	All Meetings Year to Date		Regular Meetings Only Year to Date	
		Present	Absent	Present	Absent
Karis Coleman	O	2	1	2	1
Mariellen Faria	X	3	0	3	0
Bill Hazen (Chair)	O	2	1	2	1
Albert Hui	X	2	0	2	0
Mary Lavelle	X	2	1	2	1
Lynnette Linnen (Secretary)	X	3	0	3	0
David McKeown	X	2	0	2	0
Chris Parker	O	1	2	1	2
Hosea Turner (Vice Chair)	X	3	0	3	0
Marlena Uhrik	X	2	0	2	0
Doris Yates	X	3	0	3	0

Staff in Attendance: David Korth, Social Services Planning Manager
Dana Bailey, Community Programs Specialist

IV. Public Comments: Commissioner Hui commented on the successful Magnolia Homes Homeowners Association picnic held Sunday, July 25, 2004 at Tennyson Park.

V. Approval of Summary Notes of the July 7, 2004 Human Services Commission (HSC) Meeting: Commissioner Yates requested the minutes be amended to reflect that she made the original motion to nominate the amended slate of officers at the July 7 meeting. Commissioner McKeown made a motion to approve the July 7, 2004 Summary Notes as amended. Commissioner Faria seconded the motion, which was approved unanimously.

VI. Annual Tour of Funded Agencies: The Commissioners were told about the practice of the Hayward Citizens Advisory Commission of taking a tour to see selected funded agencies each year as a way of becoming more familiar with the projects that receive City funding. There was interest on the part of the Human Commission members to also tour funded agencies. The Commission considered the list of agencies receiving funding in FY 2004-05, and selected the following to tour in October: The Human Outreach Agency, Family Violence Law Center, South Hayward Parish, and St. Joseph's Center for the Deaf and Hard of Hearing. If time allows, a visit to the Silva Pediatric Clinic will be arranged as well. The tour is scheduled for Wednesday, October 6, 2004 from noon to 5pm. After the tour, Commissioners will recess for personal business, and then reconvene for the regular 7:00pm meeting.

VII. Update: Hayward Boys & Girls Club: In response to an inquiry made by the Commission last month, staff reported on the current status of the Hayward Area Park and Recreation District's youth programming schedule for the upcoming fall term. Commissioner Uhrik asked that attendance figures be obtained in order to evaluate the effect of the transition. HARD's decision not to operate weekend programming was also a cause of concern. Staff agreed to contact the director of programs at the Boys and Girls Club (soon to be called the Matt Jimenez Community Center) and will report back on the findings.

VIII. Liaison Reports:

- A. Chabot College / National Youth Sports Program: Commissioner Uhrik reported on Chabot's NYSP, a summer education and sports activity program for at-risk children aged 10-16 years.
- B. Lincoln Child Center: Commissioner Hui reported on the Lincoln Kinship Support Program, which provides child activity groups so their adult caregivers, usually grandparents who are raising children in the parents' absence, can attend support groups or educational seminars. Commissioner Hui had some questions about the services offered at the Center, even after his site visit. He indicated that he intends to follow-up with the agency staff and will report back to the Commission any additional information that he obtains.

IX. Staff Reports

- A. **Social Services Update:** The process of completing the FY 2004-05 service agreements is underway.
- B. **Paratransit Update:** Mr. Korth reported that the Alameda County Transportation Improvement Authority (ACTIA) recently published a guide to accessible transit services in Alameda County. The brochure is being distributed widely, and copies were made available to the Commissioners. Additional copies are available in the City of Hayward Community and Economic Development Department.
- C. **Hate Crimes Report:** There were no hate crimes or incidents of hate reported during July or August of 2004.

X.Future Agenda Items: The following were noted as future agenda items:

- A. Finalization of liaison report assignments
- B. Review of FY 05-06 Social Services RFP
- C. Brown Act / Conflict of Interest
- D. Lincoln Kinship Support Program Update by Commissioner Hui

XI. General Announcements:

- A. The commissioners signed a get well card for Commissioner Bill Hazen, who has not been feeling well and was absent from this meeting.
- B. Commissioner Lavelle announced that Community Resources for Independent Living (CRIL) will be celebrating their 25th anniversary with a dinner on September 17, 2004 at the Radisson Hotel in Dublin.
- C. Commissioner Yates announced an upcoming fundraiser breakfast for the Shelter Against Violent Environments (SAVE) on October 1, 2004 at the Marriott Hotel in Fremont.
- D. Commissioner Yates asked commissioners to mark their calendars for Light Up the Season, to be held Thursday, December 2, 2004 in downtown Hayward.

XII. Adjournment: The meeting adjourned at 8:20 pm.

**City of Hayward
Human Services Commission**

**Hayward City Hall - 2nd Floor, Room 2-A
777 B Street, Hayward, California
Wednesday, October 6, 2004**

**Social Services Fall Tour of Funded Agencies
12:00pm**

12:00 - 1pm: Lunch in Room 2-A

1pm: Tour Bus Departs

Site Visits:

South Hayward Parish Food Pantry

Silva Pediatric Dental Clinic
(at the Eden Youth and Family Center)

Family Violence Law Center

St. Joseph's Center for the
Deaf and Hard-of-Hearing

Human Outreach Agency

(Tour ends at approximately 5:00pm.)